

You need to prepare the following documents to WSHIG for enrollment:

Bachelor's degree:

- Certificate (with apostille) + supplement to the certificate (with apostille) – originals\scans;
- 4 photos (a picture without a headdress) in size 3*4 or 3.5*4.5;
- International passport (scans);
- **Sworn** translation of documents (certificate and supplement) into **Polish**;
- A Polish card (if available)
- Certificate of knowledge of Polish at level B1 or English at level B2

Master's degree:

- Certificate+ supplement to the certificate – originals\scans;
- Bachelor's degree (with apostille) + supplement to the certificate (with apostille) – originals\scans;
- 4 photos (a picture without a headdress) in the size of 3*4 or 3.5*4.5;
- International passport;
- **Sworn** translation of documents (certificate and supplement) into **Polish**;
- A Polish card (if available)
- Certificate of knowledge of Polish at level B1 or English at level B2

What an apostille should look like:

ZAŁĄCZNIK DO KONWENCJI

Wzór apostille

Apostille będzie sporządzona w formie kwadratu o bokach o długości co najmniej 9 centymetrów

APOSTILLE (Convention de La Haye du 5 octobre 1961)	
1. Państwo:	
Niniejszy dokument urzędowy	
2. podpisany został przez	
3. działającego w charakterze	
4. zaopatrzony jest w pieczęć/stempel	
.....	
Poświadczony	
5. w	6. dnia
7. przez	
8. Nr	
9. Pieczęć/stempel:	10. Podpis:

What is an apostille?

Apostille is a special stamp affixed by the Ministry of Education and certifies the authenticity of signatures and stamps on the issued educational document (authentication of documents). This speeds up international document validation.

If you are from a country where the Hague Convention does not apply then you need to do - Legalization

Legalization is In international law, document legalization is the process of authenticating or certifying a document so it can be accepted in another country.

There are some of the major countries that do NOT participate in the apostille convention and generally require full legalization of foreign public documents:

China, Indonesia, Pakistan, Philippines, Thailand, Iraq, Iran, Egypt, Ethiopia, Saudi Arabia, Taiwan, Vietnam, United Arab Emirates

Example of a sworn interpreter's stamp:



What is a sworn translation and how does it differ from a notarized translation?

A sworn translation is a translation made and certified by a Polish translator and approved by the Polish Ministry of Justice (Ministerstwo Sprawiedliwości). In most cases, this translation can be performed only on the territory of Poland or at Polish diplomatic and consular institutions.

Notarized translation is a translation with simultaneous authentication of the signature of a certified translator by a notary.

! Please note, our university only accepts sworn translation of documents.